

March 2023



## VIS Board of Directors Election Code of Conduct

**VIS aspires to run ethical, respectful and democratic Board of Directors' elections.**

### **Rationale:**

The VIS elections for our Board of Directors reflect our commitment to democracy and transparency, and an inclusive governance model for the School. These elections, including the periods leading up to and after them, should bring us together as a community. The Election Code of Conduct aims to help us ensure that VIS Board of Directors' elections now reflect our values as a School and strengthen us as a community. **Current Board members, candidates and parents/teachers, who form part of the electorate, are encouraged to abide by it.**

### **VIS Board of Director candidates should:**

- adhere to the BOD Election Policy & Practice;
- safeguard all personal information relating to other parties; such information must never be published or distributed without the prior written consent of the data subject;
- maintain a professional level of courtesy and objectivity in all activities; treat all incumbent Board Members, BOD Candidates and other members of the community with respect and dignity. Displaying anger, acting aggressively, spreading rumours or any form of personal attack on Foundation Members, VIS Wider community or the school itself is to be avoided;
- be willing to listen, discuss and agree on a way forward that is in the best interest of the school, the strategic plan and the whole community; give encouraging and constructive feedback rather than negative criticism;
- use courteous and acceptable written and spoken language when communicating with others; inappropriate or offensive language or raising one's voice is to be avoided;
- not make any defamatory, offensive, abusive, derogatory or threatening comments about the school, its students, staff, parents or the wider VIS Community in public or publish or cause to be published any such comments on any medium including social media or other websites;
- not disrupt any normal operations or activities anywhere on the VIS campus, at the front of the school or at any school-sponsored event;
- be a respected role-model for the whole community, non-discriminatory, open-minded and without personal agenda, representing all Members of the Foundation and the wider VIS Community;
- observe and promote the highest standards of ethical conduct in the performance of their responsibilities;
- honour the democratic election process by accepting the announced results
- ensure a peaceful, professional and smooth transition to the next Board of Directors

Signed by Professional Staff/ Parent Candidate:

Date:

**VIS BOARD ELECTION NOMINATION FORM**

**This nomination form should be completed and returned to the Board Secretary  
at the School Office no later than 15.30 on 28 Feb 2023**

**Teachers may only nominate teachers, and parents may only nominate parents.**

I, \_\_\_\_\_, hereby nominate \_\_\_\_\_

**to serve for one year on the Board of Directors of the Verdala School Foundation from the AGM 2023**

**Proposed by:**

**Printed Name** \_\_\_\_\_ **Signature** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Seconded by:**

**Printed Name** \_\_\_\_\_ **Signature** \_\_\_\_\_

**Date:** \_\_\_\_\_

I \_\_\_\_\_ accept the nomination as a candidate

**for the AGM Board Election 2023 and will read and adhere to the Election Candidate's Code of Conduct  
(also to be signed).**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Confirmed by Head of School/ Adjudicator:**