



Verdala

INTERNATIONAL SCHOOL

Meeting of the Board of Directors

13 June 2022 - 17:55PM

Face to face

OPEN SESSION

Present:

David Nyheim - BCH

Ben Brown - BBR

Nick Borg- NBO

Paolo Catalfamo - PCA

Totty Aris – HOS

Ivan Camilleri - FCO

Richard Price - RPR

Daniel Shrewsbury - DSH

Anthony Sammut- ASA

The Chair

Parent Director

Parent Director

Parent Director

Head of School (non-voting)

Financial Controller (non-voting)

Staff Director

Staff Director

Board Director, Maltese Government Rep

Apologies:

Aaron Kadkhodai - AKA

Board Director, US Embassy Representative

There were no observers.

1. Approval of Open Minutes, May 16 2022

Open Minutes Approved by e-vote - **Approved**

2. Matters Arising – Action points

1.The EXCO during the next month will liaise with the Board to define the Board Goals based on the Strategic Plan for the next year. **Postponed for the September BoD Meeting**

2.VPSO Handbook 1st draft to be ready by June BOD Meeting. **Completed**

3.Ethical Fundraising Taskforce to be formed. **Two parents have offered to be involved with the hope of 2 more joining.**

3. Decision Items

None

4. Discussion Items

4.1. Board Goals (2022-2023)

Action: Postponed until September BoD Meeting

4.2. VPSO Handbook Draft (Appx. 1)

HoS put the 1st draft out to the community for their input and received constructive feedback. RPR told the Board that after that meeting they changed a few points, one notable amendment was opening up to parents who might be more likely to get on board with someone being responsible for each event. Governance has contributed to feedback and it will be for the steering committee to launch it in Sep. HoS explained that the VPSO steering committee will be set up as follows: Co-Chairs, parent reps, staff reps, an events secretary and events champions. The events secretary will be the go-to person for details of how to run the events, however each event will be allocated separate champions.

The Board agreed that once the events start there would be more interest in being part of organising an event with the back to school parent social BBQs as an opportunity to encourage parents to get involved.

5. Consent Agenda

5.1.H&S Annual Report

The Chair asked the floor if they had any questions

DSH asked whether the perspex screens will be removed by the next scholastic year?

HoS confirmed that the intention is for the screens to be removed over summer and stored subject to their being no changes in rules due to another outbreak.

6. Information Items

6. 1 Statute Review – Update

Covered in the Closed Session (13/06/22)

6.2 Board Away-Day

The Board Away-day to be planned for September.

Action: The Board to send the HOS/The Board Secretary when they will not be able to attend in September so a date can be decided on.

Committee Reports

6.3 Executive Committee

The Chair - The Exco Committee have reviewed the Board Goals and conducted the HoS evaluation.

6.4 Governance Committee

In AKA absence, HoS reported:

- Discussion of VPSO Handbook and dissemination to various stakeholders of Version 1 for feedback.
- Statute taskforce is continuing their work and exploring options for the pieces that are going to be part of the part two review to be proposed to the board and then the community as per the timeline
- Part of the Strategic Plan is to rethink the Annual Community Survey, the bespoke survey based on the MSA Standards will continue to be used but reviewed annually to ensure longitudinal data can be obtained. HoS consulted her European Heads group and 8/10 shared that they use a bespoke school survey that suits the purposes of the school rather than an outsourced survey which can be too long or specific to country standards/language (e.g. American/British) which would not be appropriate for international context.

6.5 Finance Committee

Discussed in Closed Session (13/06/22)

6.6 Facilities Task Force

- 4 quotes for the new build were submitted to the Finance Committee and Board for final approval. Contract to be drawn up to include liability and health & safety clauses.
- Summer works (maintenance and site improvements) in progress.
- Completion of work on substation (trenching to HS)

- Hoarding graphics due to go up imminently

6.7 GDPR

Nothing to report

6.8 HR Task force

No Remit

7. Head of School Report (Appx. 2)

No questions were raised.

8. Other Matters

Next Board Meeting: 19 Sep will be in-person.

Action points:

1. 2022-23 Board Goals to be confirmed at Sep Board Meeting,
2. Board Members to send the Board Secretary when they will not be able to attend in September so a date can be decided on.

Meeting end: 18:20